

TECHNOLOGY ACCEPTABLE USE POLICY

The use of computers and the Internet provides great educational benefits to students. Internet access is provided to further the legitimate educational goals of this institution. Access to the internet and use of the computer is given as a privilege to students.

As a computer user, I agree to follow the rules and code of ethics in all of my work with computers while attending Saint Thomas Aquinas Academy.

- 1) I recognize that all computer users have the same right to use the equipment; therefore, I will not use the computer for non-academic purposes. I will keep my computer work area clean and will not eat or drink near a computer.
- 2) The computer, provided by the school, will remain within the school and will be stored in specified technology areas within the school during non-school hours.
- 3) Computers may be treated like student lockers. Administrators may review files and communications to maintain integrity and insure that users are using the computer responsibly. Users should not expect that files will always be private.
- 4) The following are not permitted:
 - a. Sending or displaying offensive messages or pictures.
 - b. Using obscene language
 - c. Harassing, insulting or attacking others
 - d. Tampering with or damaging computers
 - e. Violating copyright laws
 - f. Using another's password
 - g. Trespassing in another's folder, work or files
 - h. Wasting limited resources
 - i. Employing the computer for personal, commercial, or non-academic purposes
 - j. Circumventing security measures on computers
 - k. Revealing the personal information of yourself or any other person without the appropriate prior approval
- 5) Any damage caused to the chromebook during student possession and/or usage deemed not accidental or faulty of the chromebook itself, will be charged accordingly as decided by the Technology Coordinator and Business Manager.
- 6) Any attempt to violate the provisions of this agreement will result in a loss of technology, suspension from school, and other disciplinary or monetary action.

STUDENT/PARENT/GUARDIAN ACCEPTABLE USE AGREEMENT

By our signatures below, we acknowledge that we have read and understand the policies and expectations of the St. Thomas Aquinas Academy Acceptable Use Policy.

User

I understand and will abide by the St. Thomas Aquinas Academy Technology Acceptable Use Policy. I further understand that any violation of this policy is unethical and may constitute a criminal offense. Should I commit any violation my access privileges may be revoked and/or disciplinary action may be taken.

Parent/Guardian

As the parent/guardian of this student, I have read the St. Thomas Aquinas Acceptable Use Policy and I understand that the computer and internet is for education purposes. While the staff and other personnel will restrict access to many web locations, I am aware that it is impossible for the school to restrict access to all controversial materials. I understand there could be suspension from school, and other disciplinary action or monetary action if the student does not follow the guideline set for acceptable use of the school technology.

Student #1 Signature: _____

Date: _____

Student #2 Signature: _____

Date: _____

Student #3 Signature: _____

Date: _____

Student #4 Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____